



SUSTAINABILITY
ACTION FUND

Annual General Meeting Agenda

Date: October 30, 2024

Time: 6:00-8:00

Location: Zoom (Online)

Chairperson(s): Erik Huang & Elizabeth Malitastinic

Secretary: [India Upshaw Ruffner]

*Please note that the time slots below are highly dependent on how quickly we reach quorum and can change.

1. Welcome and Call to Order (6:00-6:15)

- Introduction by Chairperson
- Confirmation of Quorum
- Adoption of Agenda

2. Approval of Minutes (6:15-6:30)

- Land Acknowledgement
- Review of Minutes from Previous AGM
- Motion to Approve Minutes

3. Annual Overview of SAF (6:30-7:00)

- Staff changes
- Committee Updates
 - HR
 - SPC

- Communications
- Finance
- Summary of Funded projects & status of Reimbursements
- Sustainability Research Awards
- Partnerships
- Constitutional Amendments

4. Recess (7:00-7:05)

5. Finance Review (7:05-7:35)

- 2023-24 Finances
 - Audit
- 2024-2025 Budget

6. Board of Directors (7:35-8:00)

- Ratification of appointments
- Presentation and election for open seats
 - Student at Large #1
 - Student at Large #2
 - Concordia Staff
- Voting
- Conclusion