

SUSTAINABILITY ACTION FUND

Financial Statements

May 31, 2013

SUSTAINABILITY ACTION FUND

TABLE OF CONTENTS

INDEPENDENT AUDITORS' REPORT	3
FINANCIAL STATEMENTS	
Balance sheet	4
Statement of operations and changes in net assets	5
Statement of cash flows	6
Notes to the financial statements	7 - 9
Supplementary financial information	10 - 11

Amstutz Mackenzie & associé

Comptables Professionnels Agréés

INDEPENDENT AUDITORS' REPORT

To the Members of
SUSTAINABILITY ACTION FUND

We have audited the accompanying financial statements of SUSTAINABILITY ACTION FUND which comprise the balance sheet as at May 31, 2013, and the statements of operations, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements - Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility - Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion - In our opinion, the financial statements present fairly, in all material respects, the financial position of SUSTAINABILITY ACTION FUND as at May 31, 2013 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Comparative information - Without modifying our opinion, we draw attention to Note 2 to the financial statements which describes that SUSTAINABILITY ACTION FUND adopted Canadian accounting standards for not-for-profit organizations on June 1, 2012 with a transition date of June 1, 2011. These standards were applied retrospectively by management to the comparative information in these financial statements, including the balance sheets as at May 31, 2012 and June 1, 2011, and the statements of operations, changes in net assets and cash flows for the year ended May 31, 2012 and related disclosures. We were not engaged to report on the restated comparative information, and as such, it is unaudited.

Amstutz Mackenzie & associé

By: R. Amstutz, CPA auditor, CA
August 26, 2013
Montreal, Quebec

SUSTAINABILITY ACTION FUND
BALANCE SHEET
as at May 31, 2013

	<u>May 31,</u> <u>2 0 1 3</u>	<u>May 31,</u> <u>2 0 1 2</u>	<u>June 1,</u> <u>2 0 1 1</u>
ASSETS			
CURRENT ASSETS			
Cash	\$ <u>176,808</u>	\$ <u>120,751</u>	\$ <u>89,054</u>
	\$ <u><u>176,808</u></u>	\$ <u><u>120,751</u></u>	\$ <u><u>89,054</u></u>
LIABILITIES AND NET ASSETS			
CURRENT LIABILITIES			
Accounts payable and accrued charges	\$ <u>15,362</u>	\$ <u>17,100</u>	\$ <u>24,906</u>
	<u>15,362</u>	<u>17,100</u>	<u>24,906</u>
NET ASSETS			
Unrestricted	<u>161,446</u>	<u>103,651</u>	<u>64,148</u>
	<u>161,446</u>	<u>103,651</u>	<u>64,148</u>
	\$ <u><u>176,808</u></u>	\$ <u><u>120,751</u></u>	\$ <u><u>89,054</u></u>

COMMITMENTS (Note 5)

ON BEHALF OF THE BOARD

.....Director

.....Director

The accompanying notes form an integral part of the financial statements.

SUSTAINABILITY ACTION FUND
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
year ended May 31, 2013

	<u>2 0 1 3</u>	<u>2 0 1 2</u>
REVENUES		
Student fee levies	\$ <u>177,764</u>	\$ <u>176,836</u>
	<u>177,764</u>	<u>176,836</u>
EXPENSES		
Funding allocations	53,422	78,200
Salaries and fringe benefits	39,515	35,950
Professional fees	8,537	5,154
Marketing	4,336	7,908
Office expenses	6,023	5,542
Event expenses	5,088	3,504
Honorariums	<u>3,048</u>	<u>1,075</u>
	<u>119,969</u>	<u>137,333</u>
EXCESS OF REVENUES OVER EXPENSES	57,795	39,503
NET ASSETS, BEGINNING OF YEAR	<u>103,651</u>	<u>64,148</u>
NET ASSETS, END OF YEAR	\$ <u><u>161,446</u></u>	\$ <u><u>103,651</u></u>

The accompanying notes form an integral part of the financial statements.

SUSTAINABILITY ACTION FUND
STATEMENT OF CASH FLOWS
year ended May 31, 2013

	<u>2 0 1 3</u>	<u>2 0 1 2</u>
OPERATING ACTIVITIES		
Excess of revenues over expenses	\$ 57,795	\$ 39,503
Changes in non cash operating working capital		
Accounts payable and accrued charges	<u>(1,738)</u>	<u>(7,806)</u>
INCREASE IN CASH	56,057	31,697
CASH, BEGINNING OF YEAR	<u>120,751</u>	<u>89,054</u>
CASH, END OF YEAR	<u>\$ 176,808</u>	<u>\$ 120,751</u>

The accompanying notes form an integral part of the financial statements

SUSTAINABILITY ACTION FUND
NOTES TO THE FINANCIAL STATEMENTS
as at May 31, 2013

1. STATUTES OF INCORPORATION AND NATURE OF ACTIVITIES

The organization, incorporated on October 4, 2007 under Part III of the Quebec Companies Act, is a not-for-profit organization and is exempt from income taxes.

The organization's objective is to inspire necessary positive changes by funding sustainable initiatives on the campus of Concordia University.

2. IMPACT OF THE CHANGE IN THE BASIS OF ACCOUNTING

These financial statements are the first financial statements for which the organization has applied Canadian accounting standards for not-for-profit organizations. First-time adoption of this new basis of accounting had no impact on the organization's excess of revenue over expenses nor on its net assets at the date of transition, June 1, 2011.

3. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Accounting estimates

The preparation of financial statements in conformity with Canadian accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from these estimates.

Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions related to general operations are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Property and equipment

Property and equipment are expensed when they are purchased.

Financial instruments

The organization initially measures its financial assets and financial liabilities at fair value. The organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost.

Financial assets measured at amortized cost include cash. Financial liabilities measured at amortized cost include accounts payable and accrued charges.

SUSTAINABILITY ACTION FUND
NOTES TO THE FINANCIAL STATEMENTS
as at May 31, 2013

4. FINANCIAL INSTRUMENTS

Risks and concentrations

The organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the organization's risk exposure and concentrations at the balance sheet date.

Liquidity risk

Liquidity risk is the risk that the organization will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its accounts payable and accrued charges.

5. COMMITMENTS

	<u>2 0 1 3</u>	<u>2 0 1 2</u>
The organization has undertaken to pay the following amounts to the below mentioned projects.		
SP - Greenhouse Coordinator	\$ 22,342	\$ 23
SP - John Molson Undergraduate Case Competition	(2,000)	(2,000)
SP - City Farm School	-	6,000
SP - Food Bank People's Potato	907	3,600
SP - Methane Digester	2,576	4,000
SP - Petit Velo Rouge	1,500	1,500
SP - QPIRG School Schmool	600	600
SP - People's Potato Sink Project	5,206	1,500
SP - Study in Action	2,400	900
SP - Alternative library	2,500	-
SP - Sensorium	1,500	-
SP - Mob Squad	3,342	-
SP - Allego	600	-
SP - R4 Mug Loan	650	-
SP - Curriculum Project Yr. 1 of 3	29,915	-
SP - Ethnographic Montreal Festival FIFEQ	240	-
SP - People's Potato Gluten Free Project	2,000	-
SP - La Ruche Gardens	1,067	-
SP - SAE Supermileage Car	1,500	-
SP - Alley Way Network	2,204	-
SP - Enactus ECO YOUTH	1,500	-
SP - Engineers without Borders	1,000	-
SP - Capstone Project: EDM Facility	290	-
SP - Concordia Food Coalition	2,653	-
SP - Beekeeping Initiative	2,200	-
SP - Reggie Bar Partnership	-	7,533
SP - Community of Seed Hunters	-	500
SP - Sustainable Printmaking	-	1,813
SP - Indigenous Solidarity Movement	-	4,000
SP - SAE Supermileage Competition	-	1,455
SP - History in the Making	-	500
SP - Sustainable Textbooks	-	3,500
Carried forward	<u>86,692</u>	<u>35,424</u>

SUSTAINABILITY ACTION FUND
NOTES TO THE FINANCIAL STATEMENTS
as at May 31, 2013

5. COMMITMENTS (cont'd)	<u>2 0 1 3</u>	<u>2 0 1 2</u>
Carried forward	<u>86,692</u>	<u>35,424</u>
SP - Right to Move Degreaser	-	1,200
SP - Tap Thirst	-	1,313
SP - Free Dish Project	-	116
SP - Urban Energy Anaerobic Digestor	-	2,000
SP - CSU Mug Campaign	-	15,000
SP - SPCS Panel Discussion	-	32
SP - ICOR Conference Presentation	-	866
SP - Rainwater Collection Project	-	3,665
SP - SC Gallery	-	1,493
SP - Arts Matters	-	5,539
SP - Organic Bike Farm Tour	-	272
SP - Nature Morte	-	21
SP - The Hive Café Resource Library	-	96
SP - R4 Bookstore	-	773
SP - RealiTea	-	172
SP - Experimental Community Art Lab	-	145
SP - Free Education Montreal	-	142
SP - GUSS Borrow Before You Buy	-	115
SP - Happening Marketing Competition	-	270
SP - IEE National Competition	-	397
SP - JSG & MBA ICC Competition	-	1,929
SP - Loyola Rooftops	-	2,047
SP - Peoples Potato Sink Project	-	3,988
SP - Sustainable Event Guide	-	1,002
SP - SC Plan Z	-	100
SP - Cinema Politica Vanishing of the Bees	-	250
SP - Conflict Free Concordia	-	6
SP - GSA Proposal Pecha Kusha of Sustainability	-	580
SP - Little Red Bike Shop	-	(202)
SP - Metamorphis	-	(12)
SP - Tomati Urban Garden Proposal	-	247
SP - SPCA	-	352
SP - CUTV	-	31
SP - Pyrolysis Waste Management	-	128
SP - QPIRG Convergence	-	1,250
SP - Rooftop Greenhouse Project	-	7,813
SP - Topological Media Lab	-	2,321
SP - 2110 Center	-	5,500
SP - Canning Project People's Potato	-	2,400
	<u>\$ 86,692</u>	<u>\$ 98,781</u>

SUSTAINABILITY ACTION FUND
 SUPPLEMENTARY FINANCIAL INFORMATION
 year ended May 31, 2013

FUNDING ALLOCATIONS	<u>2 0 1 3</u>	<u>2 0 1 2</u>
Tap Thirst	\$ 196	\$ 4,383
Cinema Politica	1,250	1,469
2110 Center	5,500	5,375
Topological Media Lab	2,305	267
Sustainable Printmaking	1,503	687
City Farm School	6,000	8,760
John Molson Sustainability Group	1,998	1,550
QPIRG Convergence	1,250	-
Rooftop Greenhouse Projet	7,812	-
Canning Project People's Potato	2,400	-
Community of Seed Hunters	485	-
Food Bank People's Potato	2,693	-
Indigenous Solidarity Movement	3,921	-
Methane Digestor	1,424	-
SAE Supermileage Competition	1,455	-
People's potato Sink Project	282	-
Mob Squad	158	-
Greenhouse Coordinator	158	-
R4 Mug Loan	2,350	-
Curriculum Project Yr. 1 of 3	85	-
ASFA Talks	4,000	-
Ethnographic Montreal Festival FIFEQ	110	-
Computational Arts WRAPT	600	-
La Ruche Gardens	133	-
Alley Way Network	796	-
Capstone Project: EDM Facility	2,210	-
Concordia Food Coalition	2,348	-
Free Dish Project	-	3,000
Rainwater Collection Project	-	(3,665)
Art Matters	-	5,312
Organic Bike Farm Tour	-	1,078
The Hive Café Resource Library	-	84
Free Education Montreal	-	2,684
Happening Marketing Competition	-	154
Loyola Rooftops	-	393
Sustainable Event Guide	-	300
Colour Me Rad	-	1,117
Concordia Eats Festival	-	9,118
RealiTea	-	(172)
R4 Compost	-	5,000
Plan Z	-	(3,711)
SC Gallery	-	111
Frigo Vert	-	3,750
Metamorphis	-	1,012
Transformations 2011 SAGSA	-	300
CSU Orientation	-	5,072
CUTV	-	2,445
Linear Particle Accelerator	-	1,900
Pyrolysis Waste Management	-	1,847
Quebec Engineering Week	-	1,000
Social Enterprise Cup	-	1,138
	<u>53,422</u>	<u>61,758</u>
Carried forward		

SUSTAINABILITY ACTION FUND
 SUPPLEMENTARY FINANCIAL INFORMATION
 year ended May 31, 2013

FUNDING ALLOCATIONS (cont'd)	<u>2 0 1 3</u>	<u>2 0 1 2</u>
Carried forward	<u>53,422</u>	<u>61,758</u>
Fine Arts Students of ARTX480	-	700
Casa Cares Fashion Show	-	1,300
SAE Electric Car Repair	-	2,376
Sustainable Business Conference JMSBG	-	2,000
Friction 2.0	-	500
Theatre Business	-	1,000
Little Red Bike Shop - Velo Rouge	-	7,872
Tomati Urban Garden Proposal	-	194
People's Potato Cookbook	<u>-</u>	<u>500</u>
	\$ <u>53,422</u>	\$ <u>78,200</u>