

SAF BOD Meeting – March 2017 Meeting Minutes

Full Session

Meeting Date: April 3rd, 2017

Meeting time: 5:30 - 7:20

Attendees: Nadra Wagdy (SAF CEO), Kristina Parker (Facilitator), Mark Underwood (SC), Julia Glassco (Alumni), Isabella Donati-Simmons (FASA), Lana Galbraith (CSU), Devon Ellis-Durity (Student at large), Alice Wei (Student at large), Elias Al-Homsi, Jes Way (Meeting Minutes)

Absent: Samantha Goudreau (CSU), Mudasser Akbar (GSA), Agunik Mamikonyan (ASFA)

1. Welcome + Roll call

[5:45 - Meeting start]

2. Finance Committee Update

- Proposal to reinject money into special projects funding
- Remaining budget was approximately \$15,000, but reinjection would make it = \$28,630.87 (+\$2000 from anniversary budget, \$7500 from partnership budget, and remaining from cancelled projects)
- To be voted on later

4. General SAF Updates

- General:
 - Received 20 scholarship applications
 - Met with committee (2 students, 2 professors, 1 alumini and 1 staff member)
 - 2 awards will be announced during anniversary celebration
 - Been working on various projects:
 - Anniversary outreach work (social)
 - Project coordinator efforts
 - HR committee met to discuss improvements
 - Planning brainstorm sessions to discuss strategic long term planning (5 year plan); board members welcome
 - Governance work will continue over the summer (updating bylaws)
 - Anniversary celebration week of March 20th
 - Cinema Politica and Sustainabilities partnerships
 - Partnering with CSU for keynote and panelists to discuss what has happened at concordia sustainability wise over the last 10 years (challenges / successes / Failures / Lessons learned)
 - Finance committee:
 - Met and analyzed where at budget wise
 - 29 projects funded this year, 22 active; looked at ways to fund for remaining year

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- Finance committee voted that move \$7500 from partnerships this year (no demand / resources); also reallocate \$2000 from 10 year celebration; also reallocated funding back for cancelled projects
 - Need motion to reallocate \$9500 to special projects balance and whatever is leftover will go back to the partnerships for next year (ACTION ITEM)
- SAF anniversary budget:
 - SAF commercial and sound are paid for;
 - SAF speaker fee covered by CSU;
 - Space is about \$500 (TBD - H110);
 - One of found members of SAF are coming from Toronto (Mo);
 - Bought tablecloth with SAF logo
 - Promotions being run in the LINK (4 full page advertisements - \$2300), Facebook social promotions, and internships covering anniversary events are helping with Social (Gift Cards - Visa / MasterCard?)
- In the future if want to do an event like this in the future, each year need to be setting money aside as a reserve fund; in this case SAF had a rollover so we had the money
- Will start budgeting in next meeting

6. Other Matters

- No other matters

7. Adjournment

No formal adjournment, since quorum not met.

[7:19 - Meeting ended]